

# Sutton Parish Council Meeting Minutes

## 24th September 2024 at 7.00 p.m. at Sutton Bowls Club

<b>Attendance</b> Chair Alan McManus, Nigel Albertini, Sue Collins, David Gunson, Mary-Jane King, Jacki Schafer, Helen Cook, Linda Gunson, Ingrid Franks	
1.	<b>Welcome By Chairman</b> The Chairman opened the meeting with a minutes silence following the passing of Juliet Quilter
2.	<b>Apologies For Absence</b> None
3.	<b>Public Session</b> No members of the public in attendance
4.	<b>Declarations of Interest</b> None
5	<b>Report From Andrew Reid</b> None received
6	<b>Report From James Mallinder</b> None received
7.	<b>To Approve Minutes of Annual Parish Council Meeting held 16<sup>th</sup> May 2024</b> Approved unanimously
8.	<b>Matters Arising</b> <ul style="list-style-type: none"> <li>- Flooding issues in and around the village to be raised again with Cllr Reid and Suffolk Highways</li> <li>- Peninsula Parish Councils Meeting now arranged for 28th November 2024 at Sutton Memorial Hall</li> </ul>
9	<b>Planning Applications</b> <p style="text-align: center;"><b>DC/24/3112/DRC - Sutton Hoo</b></p> <p>Discharge of Condition No. 4 of DC/24/1007/FUL - Extension to the Visitor Welcome Centre, incorporating a Changing Places toilet facility for members of the public with severe disabilities and assistants, as well as ancillary storage for the Trust, with new pedestrian gate - Written Scheme of Investigation for Continuous Archaeological Monitoring and Recording</p> <p style="text-align: center;">No objections raised</p>
10	<b>Finance as at 24th September</b>

	<p><b>Payments received</b></p> <p>Interest - £27.35 Interest - £5.02 (Common Rights Fund)</p> <p><b>Payments Made Since Last Meeting</b></p> <table> <tr> <td>Clerk's Wages -</td><td>£174.00</td></tr> <tr> <td>Chq 100546 (Audit)</td><td>£185.00</td></tr> <tr> <td>Suffolk Preservation Society</td><td>£30.00</td></tr> <tr> <td>Chq 100545 (Training)</td><td>£38.40</td></tr> <tr> <td>Clerk's Wages</td><td>£174.00</td></tr> </table> <p><b>Payments authorised to be paid</b></p> <table> <tr> <td>Zurich Insurance</td><td>£214.00</td></tr> <tr> <td>SALC Membership</td><td>£201.28</td></tr> </table> <p>Balance of Accounts as at 24th September 2024</p> <table> <tr> <td>Current Account -</td><td>£45.03</td></tr> <tr> <td>Business Premium -</td><td>£7020.98</td></tr> <tr> <td>Common Rights -</td><td>£1347.73</td></tr> </table> <p>The annual quote for Renewal of Insurance from Zurich has been received and there has been no increase. The cost remains £214 - unanimously agreed to accept.</p>	Clerk's Wages -	£174.00	Chq 100546 (Audit)	£185.00	Suffolk Preservation Society	£30.00	Chq 100545 (Training)	£38.40	Clerk's Wages	£174.00	Zurich Insurance	£214.00	SALC Membership	£201.28	Current Account -	£45.03	Business Premium -	£7020.98	Common Rights -	£1347.73
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11	<p><b>To discuss AEPA Minutes Response</b></p> <p>A letter to Ed Milliband requesting confirmation that his Department will honour the previous administration's promise to support direct engagement with Town and Parish Councils in recognition of the significant and inadequately addressed cumulative impacts of these projects. Council agreed unanimously to support this joint venture.</p>																				
12	<p><b>Sutton Residents Entry To Sutton Hoo</b></p> <p>The Chairman had further communication with Sutton Hoo to discuss the arrangement whereby parishioners of Sutton receive free entrance into Sutton Hoo. Essentially the latter is under pressure from the National Trust to phase out these local arrangements in order to increase their revenue.</p> <p>Therefore, a voucher scheme is now in place for Sutton parishioners. A voucher is for each person attending the site including children who would normally be charged. There is an initial stock of vouchers which are held locally. Parishioners will need to email <a href="mailto:suttonparishcouncil@gmail.com">suttonparishcouncil@gmail.com</a> in the first instance who will arrange for the vouchers to be delivered.</p>																				

13	<b>To discuss local Pot Holes</b>  Pot holes in Old Post Office Lane have been marked for repair but as yet this has not happened. Contact will be made with Suffolk Highways to ascertain when the repairs will take place.
14	<b>To receive an update on the application for a Dog Bin at Methersgate Hall Drive bus stop.</b>  East Suffolk Services are now accepting applications for new bins and have agreed the site is acceptable. The cost is £316.68 + VAT and £160 for a licence as this is Suffolk County Highways land. The Council resolved to approach Cllr Mallinder to assist with the purchase.
15	<b>To receive an update on .gov.uk domain.</b>  The move to new email addresses and web domain is progressing via Community Action Suffolk and should be available within the next two weeks.
16	<b>Date Of Next Meeting</b>  26th November 2024 at Sutton Bowls Club
Minutes agreed  Signed ..... (Chair)      Date .....	