

Sutton Annual Parish Council Meeting Minutes

16th May 2024 at 7.00 p.m. at Sutton Memorial Hall

Attendance Chair Alan McManus, Nigel Albertini, Sue Collins, David Gunson, Mary-Jane King, Jacki Shafer, Helen Cook	
1.	Election Of Chairman Alan McManus stood unopposed and was unanimously voted in as Chairman for 2024/25
2.	Signing Of Declaration of Acceptance Signed
3.	Chairman's Welcome and Apologies For Absence Pre-approved absence – Ingrid Franks
4.	Election of Vice Chairman Mary-Jane King stood unopposed and was unanimously voted in as Vice Chairman for 2024/25.
5	Declaration Of Interests None required for the published agenda items.
6	To Approve Minutes of Parish Council Meeting held 27th March 2024 Approved subject to typographical corrections.
7.	Matters Arising <p>Fallen Tree on the bank of the B1083 – The Parish Council have approached the landowners who are aware of the issue and are in the process of dealing with the necessary authorities.</p> <p>Dog Bins – East Suffolk Council are currently reviewing their procedures and have suspended applications until these are complete.</p> <p>One Suffolk Website – a review of other local Parish Council's website has been undertaken and Suffolk Cloud would be a preferred supplier should the Council wish to move away from One Suffolk. An independent review of the website architecture was also undertaken and it was felt it was several years out of date. It was agreed the Parish Clerk would approach One Suffolk to request the architecture be updated and report back at the next meeting.</p>
8.	Planning Applications None It has been noted the application relating to Hare House has been outstanding for nine months and it was felt and update from East Suffolk Planning was required. It was unanimously agreed a request for an update be forwarded to East Suffolk Planning.
9	Finance Payments received Precept - £3508.78 Payments Made Since Last Meeting Information Commissioners Office - £35

	<p>Clerk's Wages - £174.00 D Gunson (MS Office) - £59.99 Sutton Memorial Hall - £50.40 Sutton Bowls Club - £30.00 Clerk's Wages - £174.00</p> <p>Payments authorised to be paid</p> <p>None</p> <p>Balance of Accounts as at 15th May 2024</p> <p>Current Account - £358.43 Business Premium - £7668.64 Common Rights - £1337.71</p> <p>Certificate of Exemption for Annual Governance and Accountability Return 2023/24 approved.</p>
10	<p>Correspondence</p> <p>None</p>
11	<p>To Receive Update of the Joint Parish Traffic Initiative</p> <p>An outline of this Initiative was provided – a collective of local Parish Councils are lobbying ESC to basically take into proper account/consideration the cumulative impacts they are all increasingly subjected to, and specifically that restrictions originally applied to the Bentwaters development will be adhered to at least until infrastructure provisions have changed to accommodate possible further expansion.</p> <p>It was unanimously resolved Sutton Parish Council will join the Initiative.</p>
12	<p>To Discuss And Approve Moving To Gov.UK Domain</p> <p>Currently Councillors use personal email addresses for Parish Council business, this has been labelled a security issue by the National Association of Local Councils and there is currently a voluntary move to a gov.uk domain which will become mandatory. The council voted unanimously to proceed to move to a gov.uk domain. The Parish Clerk will take this forward.</p>
13	<p>Co-Option Of New Councillor</p> <p>Following the retirement of George Franks a vacancy was posted on the village noticeboard with an expiry date of 16th May 2024. Pending confirmation from East Suffolk Electoral Services that no applicants are forthcoming Linda Gunson will be co-opted onto the Parish Council bring the total number of councillors to the requisite 9.</p>

15	Date of Next Meeting 17 th July 2024 Sutton Memorial Hall.
Minutes agreed Signed (Chair) Date	