

Sutton Parish Council

Minutes of Sutton Parish Council Planning Committee

held in the small hall at Sutton Memorial Hall

21st May 2026

Present:

Sue Collins, Mary-Jane King and Linda Gunson

No members of the public were present

Apologies for absence Jacki Schafer and Ingrid Franks

To approve apologies – none

Declarations of pecuniary interest - none

Declarations of non-pecuniary interest – none

Applications for dispensation on Agenda items – none

Declarations of gifts or hospitality received over the value of £50.00 – none

Notifications of lobbying with reference to any planning application to be discussed – none

Discussing Planning application DC/26/1363/FUL – conversion of existing domestic annexe to self-contained holiday let, Martinsell House, Main Road, Sutton, Woodbridge IP12 3DU

A site visit had been made on Friday 15th May and SC, JS and LG were in attendance.

The building in question had been altered some time ago from a garage to a room which was used by the Applicants' children as a playroom. There is also small outbuilding attached which is the old coal house. So, in effect the footprint of the proposed self-contained holiday let will not change. The roof will be stripped and re-tiled.

Discussion took place with the Applicants regarding light pollution, possible noise that could be generated by guests and one well behaved dog, and vehicle parking ie none to be on grass verge or pavement.

The Applicants were unaware that they required separate trade waste contract for the building. They do not share the septic tank with their immediate neighbours.

The Applicants would also like to use the building for family members staying overnight.

Although JS was not at tonight's meeting, she had no objection to this application.

SC, MK and LG agreed that in principle Sutton Parish Council would have no objection to the planning application, but with the following provisos:

- i) The Applicants must ensure no light pollution or excessive noise with regards to the immediate neighbours.
- ii) Ensure the water and effluent disposal to be connected should be completed by a competent Contractor
- iii) Any required building works should comply with Building Regulations being mindful of any disturbance to the immediate neighbours
- iv) Applicants to ensure trade waste contract is in place
- v) Applicants to ensure vehicles are parked within the property perimeter and not on the grass verge or pavement

The granting of this application should not be construed as a precedent for further applications within the Parish Council's jurisdiction.

There being no further discussion – meeting closed at 7.25pm

Signed

Dated