

SUTTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Held on Wednesday 27th March 2024 (1900hrs)

In the Bowls Pavilion, Sutton.

Present: Alan McManus (Chair), Jacki Schafer, Nigel Albertini, Sue Collins, David Gunson, Mary-Jane King.

In attendance: Mike Peates (Clerk), one member of the public.

1. Welcome by the Chairman,
2. Apologies – Helen Cook, George Franks (pre approved – illness), Ingrid Franks,
3. Public Session; - nothing raised
4. Declaration Of Interest – Mary-Jane King re Hare House Planning Application.
5. Report Councillor Reid – Received and circulated prior to the meeting. Highlights;
Public consultation on Suffolk County Council’s proposed devolution deal starts on 18th March.
Dragon Patcher lands in Suffolk to bolster response to rural potholes.
Councils’ loft insulation offer for Suffolk homes - The offer is open to anyone and will close once the allocated funding has been spent. To find out more visit www.greensuffolk.org/at-home/grants/. Simply fill out the online order form and Travis Perkins will be in touch to arrange payment and delivery.
Council budget approved with a focus on protecting the most vulnerable.
Council to review weed control for roads and pavements.
£4.4 million to be spent on additional staff to strengthen SEND reform.
6. Report from district Cllr James Mallinder – Received and circulated prior to the meeting. Highlights;
Shingle Street –road flooding prevention measures following the January storms.
People Smuggling – if you suspect people smuggling, we ask if you could call Border Force 07900 056435 . This as a local Suffolk specific number and is monitored 24 hrs.

Hedge Cutting - If you see any hedges being maintained during 1st March – 1st September please document as much as possible – photos – confirmation of the date and pass to JM, he will then take up with the correct authorities.

Coffee Caravan - If you know of any groups that might be of interest please pass on details of the charity or let JM know e: ann@ruralcoffeecaravan.org.uk t: 01379 855338 m: 07939581632 www.ruralcoffeecaravan.org.uk

7. Minutes of Meeting 28th November 2023 agreed as a true record. Proposed SC, Seconded JS.

8. Matters Arising;

Dog bins: General consensus from dog walkers is another bin in Methergate Dive would be welcome. Parish Clerk to investigate the viability.

Fallen Tree – the tree close to Wilford Bridge Roundabout appears to be sliding closer to the road. AM will speak with the landowner to see if they are aware and what action they are taking.

9. Planning-

Planning reference: DC/23/3374/FUL Proposal: Retention of existing care farm Site address: Hare House, Wood Hall Drive, Sutton, Woodbridge, Suffolk IP12 3EQ – Revised Plan – Objections raised by the owner of the access road.

Planning reference: DC/24/0307/FUL Proposal: Siting of a new modular office building Site address: Sutton Hoo Farm, Sutton Hoo, Sutton, Woodbridge, Suffolk IP12 3DJ - no objections.

10. Finance-DG gave an overview, please see below.

Review of Accounts as at 27th March 2024 (previously circulated)

Current Account	£533.82
Business Premium Account	£4507.88
Common Rights Account	£1337.71
Total Funds	£6379.41

Comprises.

General Fund	£4932.91
Common Rights Fund	£1337.71
CIL Fund	£108.79

Accounts were approved: proposed NA seconded AM

Bank transactions 23rd January 2024 – 27th March 2024

4th March Interest received Business Saver Account
4th March Interest received Common Rights Account
28th January M Peates Clerks Wages.
28th February M Peates Clerks Wages
23rd January Cheque for R Kay – Audit Fee
23rd January Cheque Sutton Bowls Club – Hire Fee
23rd January Cheque Sutton Memorial Hall – Hire Fee

Review of actual against budget for year 2022/23

No material differences recorded against that budgeted in accounts.

Cheques and Invoices outstanding for payment

No cheques are outstanding.

Invoices Received / Outstanding

Four invoices received.

Sutton Bowls Club – Hall Hire - £30
Sutton Memorial Hall – Newsletter Printing - £50.40
MS Office – annual renewal - £59.99
One Suffolk Website Hosting - £60.00

11. Annual Policy Review.

All policies reviewed and no changes deemed necessary.

Proposed – NA Seconded MK

12. Emergency Plan – AM has undertaken the necessary training and the following require updating; Vulnerable Persons List; List of locals with specific skills and equipment; Identification of emergency places for safety. Request to be made via local newsletter.

13. Active Travel – MK visited the drop in exhibition and updated the Council with details of the 1st phase. People have until 9th April to record any comments they wish to make.

14. AOB.

One Suffolk website has been updated and discussion ensued whether it is still ‘fit for purpose’. The Parish Clerk will research alternatives and the associated costs.

Road Closures – following the announcement of Wilford Bridge, Wilford Bridge Roundabout and Orford Road closures for repair the Council is to seek clarification of the intended works and disruption.

Meeting closed 20:20.

Date of next meeting; 16th May 2024 – Small Hall, Sutton Memorial Hall 19:00

Signed.....

Dated.....

Signed
Chairman Sutton Parish Council

Dated