

SUTTON PARISH COUNCIL

Ms Clare Cooper, Clerk to the Council
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NOTICE OF THE SUTTON PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 22nd SEPTEMBER 2026 AT 7.00PM SUTTON MEMORIAL HALL (SMALL HALL), OLD POST OFFICE LANE, SUTTON

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
 - a) To receive apologies
 - b) To approve Apologies
2. To receive any...
 - a) Declarations of Pecuniary Interest
 - b) Declarations of Non-Pecuniary Interest
 - c) Applications for Dispensation on Agenda Items.
 - d) Declarations of Gifts or Hospitality Received over the value of £50.00
 - e) Notifications of Lobbying with reference to any Planning Application to be discussed.
3. Public Session (15 mins max):
 - a) Reports or comment from any member of the public or from any other village organisation
 - b) Reports or comment from ESC Councillor and SCC Councillor
4. Minutes:
 - a) To agree Minutes of meeting dated 21st July 2026
5. Matters arising:
 - a) Highways safety improvements
6. Finance Matters
 - a) To receive and accept the accounts as of 30th September 2026
 - b) To accept the Insurance Renewal from Zurich
 - c) To discuss the future of the Common Rights Fund
 - d) To authorise the following Invoices for Payments:
 - i. C Cooper (Salary) £237.09
 - ii. C Cooper expenses (Postage & Anti virus) £16.79
 - iii. Community Action Suffolk(Website check) £108.00
 - iv. Zurich (Insurance) £214.00
 - v. Community Action Suffolk (Domian and email hosting) £109.00
 - vi. Any other invoice forthcoming

Please be aware that recording of meetings is possible

- e) To note Payments made since last meeting as standing order, direct debit or under Clerk's delegated authority:
- | | | |
|------|----------------------------|---------|
| i. | C Cooper (Salary) | £226.93 |
| ii. | HMRC (Tax & NI) | £113.80 |
| iii. | Unity Trust (Bank Charges) | £14.00 |
- f) To note Payments received since last meeting:
- | | | |
|-----|------------------------|-------|
| i. | Barclays (Interest) | £1.95 |
| ii. | Unity Trust (Interest) | £7.92 |
- g) To note transfers between accounts:
- | | | |
|-----|------------------------------------|---------|
| i. | Savings account to current account | £300.00 |
| ii. | Savings account to current account | £600.00 |

7. Planning Applications

- a) Any planning application received

8. To discuss the Character of the Village Highways

9. To agree the preferred action regarding the Clerk's absence in January 2027 and potential move to Cyprus

10. To receive an update on the Joint Parishes meeting held on 4th August and the agreed actions

11. To receive agenda items and agree date of Next Meeting 17th November 2026 – In Sutton Village Hall

Clare Cooper - Clerk to the Parish Council (15th September 2026)