SUTTON PARISH COUNCIL

Ms Clare Cooper, *Clerk to the Council*
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NOTICE OF THE SUTTON PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 17th NOVEMBER 2026 AT 7.00PM SUTTON MEMORIAL HALL (SMALL HALL), OLD POST OFFICE LANE, SUTTON

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for Absence:
   a) To receive apologies
   b) To approve Apologies

2. To receive any…
   a) Declarations of Pecuniary Interest
   b) Declarations of Non-Pecuniary Interest
   c) Applications for Dispensation on Agenda Items.
   d) Declarations of Gifts or Hospitality Received over the value of £50.00
   e) Notifications of Lobbying with reference to any Planning Application to be discussed.

3. Public Session (15 mins max):
   a) Reports or comment from any member of the public or from any other village organisation

4. Minutes:
   a) To agree Minutes of meetings dated 22nd September 2026 and 13th October 2026

5. Matters Arising
   a) Transfer of the Common Rights Fund
   b) Clerk's remote access to the meeting in January 2027

6. Finance Matters
   a) To receive and accept the accounts as of 30th September 2026
   b) To accept the draft budget for 2027/28
   c) To authorise the precept amount for 2027/28
   d) To authorise the following Invoices for Payments:
      i. C Cooper (Salary) £233.39
      ii. Any other invoice forthcoming
   e) To note Payments received since last meeting:
      i. Unity Bank (Interest) £44.91
      ii. East Suffolk Council (Grant) £108.00

Please be aware that recording of meetings is possible

f) To note Payments made since last meeting as standing order, direct debit or under Clerk's delegated authority:

i.	C Cooper (Salary)	£233.39
ii.	C Cooper (Expenses daffodil bulbs)	£132.25
iii.	Community Action Suffolk (Website hosting)	£70.00
iv.	HMRC (Tax & NI)	£113.80
v.	Unity Trust (Bank Charges)	£14.00

7. Planning Applications

   a) DC/26/3544/FUL, Alterations to existing cottage. Replacement of rear extensions with new 1.5 storey extension and veranda and associated minor landscaping works - Nut Tree Cottage, Wood Hall Drive, Sutton, Woodbridge, Suffolk IP12 3EQ

   b) Any other Planning Application forthcoming

8. Highways

   a) To discuss the outcome of the site visit to view the proposed Village Gateways

   b) To discuss whether to authorise the repair if the SID or to purchase a new model

9. To receive agenda items and agree date of Next Meeting 19th January 2027 – In Sutton Village Hall

Clare Cooper - Clerk to the Parish Council (10th November 2026)

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