

## **NOTICE OF SUTTON PARISH COUNCIL**

Meeting to be held on Tuesday 25th March 2025

at 7.00pm in the Small Room Sutton Memorial Hall

All Parish Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are cordially invited.

### **A G E N D A**

1. Welcome by the Chairman.
2. Apologies for absence.
3. Public Session – 15 minutes max – opportunity for parishioners to briefly raise matters of concern.
4. Declarations of Interest.
5. To receive the report from Cllr Andrew Reid
6. To receive the report from Dist Cllr James Mallinder.
7. Minutes of the last Parish Council Meeting.
8. Matters Arising.
9. Planning

Planning reference: DC/24/4430/FUL

Proposal: Replacement of existing foul water treatment plant  
Site address: Tranmer House, Sutton Hoo, Sutton, Suffolk,  
Consultation letter  
expiry date: 17 February 2025

DC/25/0141/VOC

Proposal: Variation of Condition No. 2 of DC/20/2218/FUL - Conversion of redundant farm buildings into single residential dwelling with detached workshop/home office - The clients wish to combine the accommodation previously granted to provide a single, accessible residential dwelling. The proposed accommodation is described on the new drawings submitted. The condition should be varied so that development is in accordance with the submitted drawings: 010 rev1 Block Plan, 002 rev3 Proposed Plans and 003 rev4 Proposed Elevations.

Site address: Redundant Farm Buildings, Wood Hall Barn, Wood Hall Drive, Sutton,

Suffolk

Consultation letter  
expiry date: 17 March 2025

Planning reference: DC/25/0616/LBC  
Proposal: Listed Building Consent - Conversion of redundant farm buildings into  
single residential dwelling (amendment to approved plans  
DC/20/2219/LBC.)

Site address: Redundant Farm Buildings, Wood Hall Barn, Wood Hall Drive,  
Sutton,

Suffolk

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10. Finance:

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Review of Accounts  
Cheques and Invoices  
Community Infrastructure Levy Report  
Common Rights Account  
Bank Mandate - update re adding RFO

11. Discuss loss of banking facilities

12. Internal Control Statement

13. Update re Joint Parish Council Meeting - Highways and Phone Signal

14. Update re JPTI

15. Grass cutting around the bus stop

16. Agree dates for Annual Parish Meeting, Annual Parish Council Meeting, Parish  
Council Meetings 2025/26