

## **NOTICE OF SUTTON PARISH COUNCIL**

Meeting to be held on Tuesday 21st January 2025

at 7.00pm in the Small Room Sutton Memorial Hall

All Parish Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are cordially invited.

### **A G E N D A**

1. Welcome by the Chairman.
2. Apologies for absence.
3. Public Session – 15 minutes max – opportunity for parishioners to briefly raise matters of concern.
4. Declarations of Interest.
5. To receive the report from Cllr Andrew Reid
6. To receive the report from Dist Cllr James Mallinder. (circulated)
7. Minutes of the last Parish Council Meeting.
8. Matters Arising.
9. Planning

DC/25/0033/FUL

Proposed First Floor Extension and Replacement Roof To Existing Conservatory To Create A Sunroom - 2 Wood Hall Drive Sutton Woodbridge Suffolk IP12 3EG

10. Finance:

Finance:

Review of Accounts

Cheques and Invoices

Community Infrastructure Levy Report

Common Rights Account

Bank Mandate - update re adding RFO

To approve replacement cost battery for SID machine

11. To update the Council on the Deben Ward Parish Council's Meeting

12. Review of Internal Controls to include;

- Review of Standing Orders
- Review of Financial Regulations
- Asset Register
- Approve Internal Auditor

13. To agree and adopt Parish Emergency Plan
14. To discuss parking outside Flagship Housing properties.
15. To discuss speed limit at B1083 and Heath Road junction
16. To agree on a date for this year's annual litter pick.

Date of next meeting 25th March 2025